

## **What you will need to have with you:**

- ▶ **Completed “Request For Live Scan” Form**  
(this can be located at <http://ag.ca.gov> or from your employer and must include:
  - ORI#
  - Mail Code #
  - Billing Code (optional)
  
- ▶ **Valid Driver’s License/State Issued ID**
  
- ▶ **Social Security Number**  
(card does not need to be present)
  
- ▶ **Rolling Fee**
  
- ▶ **DOJ and/or FBI Fee** (if applicable)
  
- ▶ **Mobile Service Fee** (if applicable)

### **WHEN:**

Monday – Saturday by appointment and availability of LiveScan operators.

*Each Live Scan appointment will be approximately 15 minutes.*

### **HOW TO MAKE AN APPOINTMENT:**

Call Nathan Asher at the YMCA at (805) 543-8235 ext.115 or [nasher@sloymca.org](mailto:nasher@sloymca.org)

**San Luis Obispo County YMCA**  
**Mission:**  
To develop the total person  
-spirit, mind and body-  
Through value-based programs that build strong kids, strong families, and strong communities.



# Live Scan



**San Luis Obispo County YMCA**  
1020 Southwood Dr.  
San Luis Obispo, CA 93401

[www.sloymca.org](http://www.sloymca.org)  
MAIN: (805) 543-8235  
FAX: (805) 543-6202

  
YMCA  
We build strong kids,  
strong families, strong communities.



*Revised November 15, 2009*

## Why should I get Live Scanned through the YMCA?

### What is "Live Scan"?

Live Scan is a means of recording an individuals fingerprints without using ink. Fingers are rolled across a glass plate, scanned into a computer, and converted to a digital form of storage. The Live Scan machine almost immediately rejects low quality prints.

### Who needs to be Live Scanned?

Many employers now require background checks for their employees, especially those working with children and dealing with monetary transactions. This background check requires the employee to roll his/her fingerprints, disclosing whether or not the employee has a criminal record

### Why Live Scan over Ink?

For many years employers would use cards and ink to roll fingerprints. Some employers still use this method. Unfortunately, this could be very messy and often times results come back inconclusive due to unclear prints. The inconclusive prints then need to be resubmitted. This process could take weeks or even months if good prints are not sent in the first time. With Live Scan, no messy ink is involved and the clarity of prints is known right away. Live Scan is a quick and clean method. For this reason, many employers now require Live Scan as the method of choice for fingerprinting.



*Convenience and cost* are the two main reasons. At many other Live Scan agencies, the process could be quite expensive and time consuming as employees are required to take time out of their busy days in order to drive to a Live Scan agency.

San Luis Obispo County YMCA offers Live Scan at reasonable rates. We also make appointments so you do not have to sit in a waiting room for a Live Scan technician to be ready for you. Best of all, our Live Scan unit is mobile, so we can come to your business and Live Scan a number of employees on the same day.



### Filling a Community Need:

The San Luis Obispo County YMCA is offering Live Scan in an effort to build a stronger community by ensuring the safety of all children in the presence of coaches, teachers, childcare workers, and other leaders in our community. Special rates for not-for-profit organization employees and YMCA members is our way of encouraging Live Scan throughout San Luis Obispo County.



## ROLLING FEES\*:

### Individuals Rates:

Community Member:	\$22.00
YMCA Member:	\$18.00
Non-Profit Employee:	\$12.00

### Groups of 5—10 (per person)

Community Member:	\$19.00
YMCA Member:	\$14.00
Non-Profit Employees:	\$10.00

### Groups of 11 & up (per person)

Community Member:	\$14.00
YMCA Member:	\$12.00
Non-Profit Employees:	\$5.00

*\*Fee does not include DOJ and/or FBI fees, which may be paid to the YMCA. (if applicable)*

## Mobile Service Fees

This fee will be charged for Live Scan Appointments conducted away from the San Luis Obispo County YMCA Man Office.

The fees are a flat rate regardless of the number of subjects rolled during the session.

<u>Area*</u>	<u>Service Fee</u>
San Luis Obispo	\$20
Atascadero/Santa Margarita	\$20
Five Cities (AG, Avila, Shell Beach, Grover Pismo Beach)	\$20
Los Osos/Baywood Park	\$20
Morro Bay/Cayucos	\$30
South County (Oceano, Nipomo)	\$30
North County (Paso Robles, Templeton, San Miguel)	\$40
North Coast (Cambria, San Simeon, Harmony)	\$40
Heritage Ranch/Nacimiento	\$50
North East County (Cholame, Creston, Estrella, Pozo, Shandon, Whitley Gardens, Parkfield)	\$50
Carrisa Plains	\$60